



T/25/02

**AGENDA**  
embargoed until commencement of meeting

**ORDINARY MEETING OF TRUSTEES**

**Date:** Tuesday, 25 March 2025  
**Time:** 2.30pm  
**Place:** DV Bryant Trust Boardroom, 131 Alexandra Street, Hamilton

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**PRESENT:**

**IN ATTENDANCE:**

**APOLOGY/LEAVE OF ABSENCE REQUEST(S):**

**CONFLICT OF INTEREST DECLARATIONS:**

**KARAKIA TIMATANGA:**

*NOTE: Standing Order 2.7 to apply*

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**AGENDA ITEM**

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**T/25/02/1.0 PRESENTATION**

**T/25/02/1.1 Hamilton City Council – Capital Beneficiaries Project Fund Grant (Ref: 60/45)**

HCC Chief Executive, Lance Vervoort to address Trustees at 2.35pm.

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**T/25/02/2.0 OTHER REPORTS**

**T/25/02/2.1 2025/26 Draft Annual Plan and Budget and 2025-2028 Community Investment Strategy (Ref: 35/5 & 10/4)**

A report from the Chief Executive Officer dated 20 March 2025 is **attached**.

Submissions for the draft Annual Plan and Community Investment Strategy will be heard from approximately 2.45pm.

**T/25/02/2.2 Changing Trustee Payroll Frequency (Ref: 5/20/10)**

A report from the Chief Executive Officer dated 10 March 2025 is **attached**.

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**T/25/02/3.0      DISTRIBUTIONS/IMPACT**

**T/25/02/3.1      Funding Allocation – Reallocation of Grant Funds Between Programmes (Ref: 60/4)**

A report from the Grants Manager dated 11 March 2025 is **attached**.

**T/25/02/3.2      February 2025 Quick Response Grants Committee Meeting to be Held 24 March 2025 (Ref: 60/10)**

A report from the Grants Manager is to be **attached separately**.

**T/25/02/3.3      Convening and Organisational Development Fund Grants Committee Meeting to be Held 24 March 2025 (Ref: 60/65)**

A report from the Grants Manager is to be **attached separately**.

**T/25/02/3.4      Vital Impact Collaborative Energy Fund Grants Committee Meeting to be Held 25 March 2025 (Ref: 60/30)**

A report from the Grants Manager is to be **attached separately**.

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**T/25/02/4.0      MANAGEMENT REPORTS**

**T/25/02/4.1      Financial & Budget Report (Ref: 20/10)**

A report from the Finance Administrator for the month of February 2025 is **attached**.

**T/25/02/4.2      2023-24 Tax Return (Ref: 20/30)**

A report from the Chief Executive Officer dated 19 February 2025 is **attached**.

**T/25/02/4.3      Fiduciary Calendar (Ref: 25/30)**

The March 2025 Fiduciary Calendar is **attached** for noting.

**T/25/02/4.4      Resolution Schedule (Ref: 15/20/5)**

The Resolution Schedule dated 18 March 2025 is **attached** for noting.

**T/25/02/4.5      Trustee Meeting, Workshop & Event Attendance (Ref: 15/2)**

A report from the Trust Administrator dated 18 March 2025 is **attached** for noting.

**T/25/02/4.6      Ongoing Status Report (Ref: 15/20/5)**

A report from the Grants Manager dated 18 March 2025 is **attached** for noting.

**T/25/02/4.7      Bi-Monthly Review Against Annual Plan (Ref: 15/20/5)**

A report from the Chief Executive for the month of March 2025 is **attached** for noting.

**T/25/02/4.8      Energy Trusts of New Zealand (Ref: 5/30/15)**

A report from the Trust Administrator for the month of March 2025 is **attached**.

**T/25/02/4.9      Industry & Trust Activity Verbal Updates**

Trustees/staff to report verbally.

**T/25/02/4.10     Confirmation of Minutes (Ref: 15/20/10)**

Minutes of Ordinary Meeting T/25/01 dated 25 February 2025 are **attached** for confirmation as a true and correct record.

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**T/25/02/5.0      EXCLUSION OF PUBLIC**

**MOTION:** That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

<b>Agenda Item</b>	<b>General subject matter to be considered</b>	<b>Grounds for passing this resolution</b>
T/25/02/6.1	WEL Networks – Collaborative Initiative	Definitions 1 & 2 above
T/25/02/6.2	Director Performance Review	Definitions 1 & 2 above
T/25/02/6.3	Company Strategic Directions Document	Definitions 1 & 2 above
T/25/02/7.1	2024-25 Audit Letter of Engagement	Definitions 1 & 2 above
T/25/02/8.1	Resolution Schedule	Definitions 1 & 2 above
T/25/02/8.2	Risk Management Report	Definitions 1 & 2 above
T/25/02/8.3	Industry & Trust Activity Verbal Updates	Definitions 1 & 2 above
T/25/02/8.4	Confirmation of Minutes	Definitions 1 & 2 above

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